

**City Council**

Rich Tran, Mayor  
Marsha Grilli, Vice Mayor  
Garry Barbadillo, Councilmember  
Bob Nuñez, Councilmember  
Anthony Phan, Councilmember



**Members of Subcommittee**

Bob Nuñez, Councilmember  
Anthony Phan, Councilmember

***City Council Subcommittee on Commissions  
Friday, June 8, 2018  
City Hall Committee Conference Room  
455 E. Calaveras Blvd.  
2:30 PM***

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of Agenda: June 8, 2018**
- V. Approval of Minutes: March 26, 2018  
May 3, 2018**

**VI. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VII. Old Business**

**1. City Commission and Council Subcommittee Organization Discussion**

**Background:** The Commission Subcommittee has been discussing changes to the current organization of City Commissions, Committees, City Council Subcommittees, as well as citizen appointments to outside agency boards/groups. In addition to discussions on the received feedback from those Commissions visited by Subcommittee members, and general discussion about the Commission rosters, staff was requested to come back to the Subcommittee with a list of main topics for the already discussed Commission changes for review and discussion.

**Recommendation:** 1) Discuss commissioner feedback, roster of Commissions and report of proposed Commission main topics of advisement, 2) Provide additional direction to staff.

## 2. Draft Commissioner Handbook Review

**Background:** At the February 26, 2018 Subcommittee meeting, the Subcommittee reviewed a preliminary draft of a Commissioner Handbook from the City Clerk's office. Changes and corrections to the handbook were made by the subcommittee. The subcommittee requested an updated draft of the Handbook return to the Subcommittee for review.

**Recommendation:** Review the draft Commissioner Handbook and make recommendation on any changes or additions.

## XII. Future Agenda Items

## XIII. Adjournment

### KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Commission Subcommittee after initial distribution of the agenda packet are available for public inspection at Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas during normal business hours.

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*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting from Online Services the link to Milpitas Municipal Code link.*